



Lake Washington High School PTSA 2.8.95

General Membership Meeting

Date: 3/16/22

Recorded by: Cheryl Geels

Presiding President: Denise Ferguson

Quorum Present: Yes

Meeting Called: 7:02 PM

Meeting Adjourned: 7:33 PM

Attendees

Recorded via Zoom virtual meeting log.

Minutes

1. Call to Order: Denise Ferguson

- a. 7:02 pm. The meeting was held via Zoom due to COVID 19.

2. Secretary's Report: Cheryl Geels, Secretary

- a. **Approval of Minutes and Correspondence:** Secretary Cheryl Geels presented the minutes from the January 19, 2022 General Membership Meeting. The minutes had also been shared with the membership prior to the meeting. The minutes were approved as presented and entered into record.
- b. **Correspondence:** There was no correspondence.

3. Nominating Committee: Meredith Schwietzer

- a. Meredith encouraged the membership to consider taking on a role on the board. If you are interested in serving, job descriptions are available at https://lwhsptsa.org/Doc/PTSA/LWHS_PTSA_Job_Summaries.pdf
- b. For questions or interest (either self-nominating or nominating someone else), contact NomCom@lwhsptsa.org.
- c. No previous experience is necessary, and all positions are open to all.

4. **School Update: Christine Bell**

- a. **School Activities:** Today was a typically busy Wednesday: Green Club was cleaning up the campus, and the BSA and Film Club were meeting.
- b. **Gratitude:** Thank you to the PTSA for the March luncheon. It was much appreciated by the staff.
- c. **Traveling Museum:** The Unspoken Truths Travelling Museum was set up in the gym today. This is the first time since LINK Day that the students were gathered in the gym for something other than a sporting event, and it was wonderful to see the students together and engaged.
- d. **Removal of Mask Mandate:** The majority of students today were not wearing masks, and they were smiling. Some students and staff are still wearing masks, and there is total acceptance and support of this choice by all.

5. **Treasurer's Report: Sue Dietz, Treasurer**

- a. **Treasurer Reports:** Treasurer Sue Dietz shared the treasurer reports and fund balances for February, highlighting areas of interest and change, and the reports were moved into record.

6. **New Business: Denise Ferguson, President**

- a. **Report of the Financial Review Committee:**
 - i. The Financial Review took place on 2/28/22, covering the period of 7/1/21 through 1/31/22.
 - ii. Laura Shen expressed gratitude to Susan Dietz for her diligence in working with the committee.
 - iii. Based on their review, the committee believes that the monthly statements were correctly created for the period under review.
 - iv. Recommendations for the Future:
 - 1. The PayPal account was missing from the monthly reconciliation, and so the Financial Review Committee recommended a process for incorporating the PayPal account into the reconciliation process.
 - 2. The committee recommended that the monthly reconciliation be reviewed by a delegated third party on a quarterly basis.
- b. **Nominations:** President Denise Ferguson opened the floor to nomination for Executive Vice President and also asked for volunteers for the appointed chair positions of Membership and Advocacy. There were no nominations at this time.

7. **Committee Reports Summary: Denise Ferguson, President**

- a. **Ways & Means:** We approved a \$1250 Grant for the Unspoken Truths Traveling Museum and a \$124 Grant to purchase the game Pit for our Economics classes.
- b. **School Support:**
 - i. We organized the "Luck 'o the Kangs" Soup and Salad Lunch.
 - ii. We ran a Sustainability slogan contest.

- iii. Our EPrep chairs will be speaking at an event for our community next week, and they have been working hard to reorganize the school's supply cache.
- c. **Programs:**
 - i. Our Reflections program had one student, Andy Alkin, advance to the national level.
 - ii. We are offering our final round of practice SAT/ACT tests.
- d. **Outreach:** We are holding a Parent Ed program on 3/30, explaining ALICE drills by our SRO.
- e. **Senior Party:** Tickets are now on sale, and will be sold through June 1. Senior yard signs and car decals will be on sale next week. Contact our chairs for further info at seniorparty@lwhsptsa.org

8. Announcements

- a. **Call for Volunteers:** The LWHS PTSA is seeking volunteers for the following open positions:
 - i. Executive Vice President (elected board position)
 - ii. Vice President of Advocacy (appointed board position)
 - iii. Membership Chair (appointed board position)
 - iv. Sustainability Co-Chair
 - v. Centennial Celebration committee
- b. **Upcoming Events:**
 - i. **Coffee with Christine:** March 24, 6-7 PM, Virtual via Teams
 - ii. **Parent Ed: ALICE Exercise Explained:** March 30, 7 PM, Virtual
 - iii. LWHS College and Career Center Live Wednesday workshops are available on the LWHS Counseling Department website at <https://www.lwsd.org/programs-and-services/college-and-career-readiness/live-wednesday-virtual-college-events>
 - iv. The Lake Washington PTSA periodically hosts Lunch and Learn sessions from noon-1:00 pm. These sessions are virtual and free. The next session will be March 17 (School Transitions for Parents). See www.lwptsa.net/lunch-learn for the schedule and topics.
- c. **Reminders:**
 - i. **Cap & Gown Donation:** The LWHS PTSA maintains a modest supply of gently used graduation caps and gowns, which are lent out to LWHS graduating seniors who cannot afford to buy a set. If you would like to donate your LWHS graduate's gently used cap and gown, please put it in a plastic bag, clearly marked "LWHS PTSA," and drop it off at the main office at LWHS.
 - ii. **Ways to Stay Informed:**
 - 1. **PTSA:** Kang Crier, website, social media
 - 2. **School:** Principal letter in the Kang Crier, website, social media
 - 3. **ASB:** Various Instagram accounts

- 9. **Adjourn:** The meeting adjourned at 7:33 PM, at which point we were joined by Guest Speaker Nichole Swanger, our LWHS College and Career Specialist.

Respectfully Submitted,

Cheryl Geels, Secretary

Thank you for joining us this evening!

For Additional Information, visit our website at www.lwhsptsa.org