



## LWSF Ambassador - Job Description

*The purpose of the Lake Washington Schools Foundation Ambassador is to be a link between the Foundation and the Ambassador's school community. LWSF raises funds to support academic excellence and success for all students in the Lake Washington School District.*

A LWSF Ambassador should be:

- Actively involved and connected with the school community through PTA, volunteering, etc.
- Familiar with and interested in the mission, goals and activities of the Foundation.
- Willing to promote the work of the Foundation at appropriate opportunities at your school.

Duties of the LWSF Ambassador:

- Pass along and promote inclusion of Foundation information and announcements in the newsletter in your school community. The Foundation emails monthly articles around the 15th of the month.
- Work with LWSF Communication & Marketing Chair/s to publicize Foundation grants awarded to your school.
- Provide feedback about Foundation activities when requested.
- Attend 2 informational meetings (fall and spring) hosted by the Foundation.

Time Commitment: no more than 1 hour a month.

**LWSF Volunteer Coordinator**

**Sarah Stone 425-889-1572**

[volunteer@lwsf.org](mailto:volunteer@lwsf.org)

[www.lwsf.org](http://www.lwsf.org)